



## CASH CAN VOLUNTEERS

### Volunteer Role Description

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Red Deer and District SPCA requires volunteers to monitor our coin boxes at several locations in Red Deer and the surrounding communities. The coin boxes are an important part of our ongoing fundraising efforts and they also play an important role in promoting the Society.

### **Prerequisites/Necessary Skills:**

1. Minimum of 18 years of age
2. Have reliable transportation
3. Excited about working with the public
4. Wonderful smile and willingness to help when needed
5. Due to limited resources, volunteers must be able to complete all job requirements with minimal assistance from SPCA staff.

### **Duties:**

- Record all hours and submit them monthly to the Cash Can Coordinator
- Check on assigned coin box locations
- Collect coins from cash cans and return the money to the RDSPCA receptionist
- Ensure the coin boxes look professional, are located in a prominent location and are at no time more than half full
- Return any broken boxes to the shelter for repair
- Deliver coin boxes to any new locations

**Time commitment:** Flexible

**Frequency of commitment:** Flexible

**Session length:** Variable, depending on locations

**Accessibility:** Flexible